



## **CITTASLOW GOOLWA PRODUCE AND ARTISANS MARKET**

### **EXPRESSION OF INTEREST IN BECOMING A STALL-HOLDER**

Cittaslow Goolwa Inc holds an outdoor Market on the 2<sup>nd</sup> and 4<sup>th</sup> (and 5<sup>th</sup> when applicable) Sundays of each month from February through December between 9am and 1pm at Jaralde Park near the Goolwa Wharf.

We welcome submissions from local and regional growers, producers, and makers of food, arts/crafts and other hand-made items, expressing interest in becoming a market stall-holder. Submissions are to be made by completing this form and providing all details as requested.

Applicants are reminded that this market is an initiative of Cittaslow Goolwa Inc and stall-holders will be required to become a member of the association (Single adult: \$20 annually) and comply with its *Rules of Association* and *Code of Conduct*. [link]

In accordance with the goals of Cittaslow Goolwa, the Market prioritises stalls which sell products that:

- are sourced/prepared/produced within the Alexandrina Council area or the Fleurieu Peninsula/Kangaroo Island;
- demonstrate environmentally friendly processes, sustainable technology and use of recycled/upcycled materials;
- support and promote local growers, makers and creative producers.

BEFORE PROCEEDING TO COMPLETE THIS EXPRESSION OF INTEREST PLEASE REFER TO THE *CITTASLOW GOOLWA PRODUCE AND ARTISANS MARKET CHARTER AND GUIDELINES* ON THIS WEBSITE FOR DEFINITIONS AND INFORMATION ABOUT THE MARKET AIMS AND PROCESSES. [Link]

## Expression of Interest (EOI) Process

By submitting this EOI, you are indicating that you wish to become a stall holder and that you understand and agree with the terms set out in the Charter and Guidelines [link].

Submission process:

1. Interested applicants will complete all details on this form and forward to the Market Manager by email [market@cittaslowgoolwa.com.au](mailto:market@cittaslowgoolwa.com.au) or by post to Cittaslow Goolwa, PO Box 2539 Goolwa SA 5214.
2. The Market Manager will assess the appropriateness of the EOI against the criteria outlined in the Market Aims and Product Range contained in the Charter and Guidelines, and make a recommendation to the Cittaslow Goolwa Inc Management committee based on:
  - Type of produce
  - Regional boundaries
  - Current market composition
  - The Applicant's demonstrated adherence to food safety and other regulatory guidelines
  - The Applicant's demonstrated commitment to promoting environmentally friendly packaging.
3. Successful applicants will be contacted within 2 weeks and informed of the outcome. Pending the Committee's decision, the Market Manager has the discretion to grant temporary approval for the applicant to attend one market as a stall holder.

Please be aware that the EOI is not a binding document; approvals are at the Committee's discretion and its decision will be final.

All approved stall holders must adhere to the required food regulations and have a PIRSA licence (if required) and Food Business Notification form.

For further information please contact Jane Williams on: [market@cittaslowgoolwa.com.au](mailto:market@cittaslowgoolwa.com.au)

**EXPRESSION OF INTEREST**

Applicant Name:

Applicant Personal Address:

Business Name:

Trading As:

Business Address:

Telephone/Mobile:

Email:

Signature.....

Date:

**DETAILS OF PROPOSED STALL**

Please provide a brief description of your proposed stall (refer to the Product Range list on page 5 of the Charter and Guidelines for description of categories):

Please describe how you believe the proposed stall and goods for sale reflect Cittaslow values and will enhance the aims of the Market, including the use of environmentally responsible packaging (refer to Market Charter and Guidelines and Cittaslow Goolwa Inc Rules of Association):

Do/have you participate/d in other markets (including Farmers' Markets) elsewhere in SA? If so, which ones?

**STALL REQUIREMENTS**

Please indicate your needs and capacities within the proposed stall.

- Site size: single (3x3 - \$30p.mkt.) OR double (6x6 - \$55p.mkt.) .....
  
- Stall holders are responsible for their own equipment and set-up; please indicate your set-up (EG stall only, refrigerated van, power requirements etc):  
 .....  
 .....
  
- Frequency of attendance – please indicate how often you propose to attend (EG every market or less frequently?) – please specify:  
 .....
  
- Please list the names of all persons you expect to be operating at your stall, and their relationship to the goods being sold (including 'self'):  
 .....  
 .....  
 .....

**PRODUCT DETAILS**

Please provide a list of the produce/goods/types of products you wish to sell at the market. (Please attach an extra page if necessary)

Item/category	Source/origin (eg of materials and ingredients, site and process of production, region where produce is grown or produced etc)

**IMPORTANT:**

Please remember that if at any time you wish to substantially change or add to the types of products that you have not listed above you must, in the first instance, send your request to the Market Manager for approval.

All submissions must be accompanied by your current Insurance documentation. Food handling paperwork with the Local Council area in which you originally applied must also be included.

If you are preparing to come along and showcase and sell wine please ensure you have the necessary Licensing paperwork.

Cittaslow Goolwa Inc

August 2021